



Substitute Preschool Teacher

A. Minimum Qualifications

- a. The Substitute Preschool Teacher at LCS Preschool shall have accepted Jesus Christ as Lord and Savior. The spiritual life of the Substitute Preschool Teacher shall encompass a growing relationship with Christ, that shows integrity, graciousness, and dedication.
- b. The Substitute Preschool Teacher shall be an active member of a Bible-based church, have a mature, godly spirit, and a Christian testimony. The Teacher shall accept the Arbor Road Church/LCS Statement of Faith without reservation.
- c. Completion, with passing grades of 12 units in Early Childhood Education or Child Development. Must have completed the below courses with a passing grade.
 1. Child/Human Growth and Development
 2. Child/Family/Community
 3. Intro to Curriculum
 4. Other: Infant, School-Age, ETC.
- d. Minimum of one year of teaching experience in a licensed early childhood program in a group setting.
- e. Must be at least 18 years of age and a high school graduate or equivalent.

B. Purpose and Scope

- a. To provide instruction and nurture to preschool students and families under the direction of the preschool director and the school board.

C. Areas of Responsibility

- a. The Substitute Preschool Teacher is responsible for teaching or assisting a classroom of preschool-age students and providing overall Christ-centered instruction and care. Specific Responsibilities include but are not limited to:
 - i. Follow lesson plans prepared by the Lead Teacher.
 - ii. Provide direct supervision of children with an awareness of community care licensing Title 22 requirements.
 - iii. Willingness to be flexible within the duties required. Be able to support and transition through all classrooms to support the break and meeting times of other teachers.
 - iv. Remain current in best practices and knowledgeable of early childhood developmental stages.

D. Relationships

- a. The Substitute Preschool Teacher is responsible directly to the Lakewood Christian Preschool Director and accountable to all LCS personnel policies and procedures set forth by the school board.

E. Terms

- a. This is an on-call position. The candidate must be available to work Monday through Friday, understanding that some weeks, hours will not be offered. In the case of staff absences, the candidate must be available to work on-call in any of our preschool classrooms.