



Substitute Preschool Teacher

A. Minimum Qualifications

- a. The Substitute Preschool Teacher at LCS Preschool shall have accepted Jesus Christ as Lord and Savior. The spiritual life of the Substitute Preschool Teacher shall encompass a growing relationship with Christ, that shows integrity, graciousness, and dedication.
- b. The Substitute Preschool Teacher shall be an active member of a Bible-based church, have a mature, godly spirit, a Christian testimony, and accept without reservation, the Arbor Road Church/LCS Statement of Faith.
- c. Completion, with passing grades of 12 units in Early Childhood Education or Child Development. Must have completed below courses with a passing grade.
 1. Child/Human Growth and Development
 2. Child/Family/Community
 3. Intro to Curriculum
 4. Other: Infant, School-Age, ETC.
- d. Minimum one year of group setting teaching experience in a licensed early childhood program.
- e. Must be at least 18 years of age and a high school graduate or equivalent.

B. Purpose and Scope

- a. To provide instruction and nurture to preschool students and families under the direction of the preschool director and the school board.

C. Areas of Responsibility

- a. The Substitute Preschool Teacher is responsible for teaching or assisting a classroom of preschool age students, and providing overall Christ-centered instruction and care. Specific Responsibilities include but are not limited to:
 - i. Follow lesson plans prepared by the Lead Teacher.
 - ii. Provide direct supervision of children with an awareness of community care licensing Title 22 requirements.
 - iii. Willingness to be flexible within the duties required. Be able to support and transition through all classrooms to support the break and meeting times of other teachers.
 - iv. Remain current in best practices and knowledgeable of early childhood developmental stages.

D. Relationships

- a. The Substitute Preschool Teacher is responsible directly to the Lakewood Christian Preschool Director and accountable to all LCS personnel policies and procedures set forth by the school board.

E. Terms

- a. This is an on-call position. Must be available to work Monday-Friday; understanding that some weeks hours will not be offered. In the case of staff absences must be available to work on-call in any of our preschool classrooms.