



LAKESWOOD CHRISTIAN SCHOOLS

5336 ARBOR ROAD , LONG BEACH . CALIFORNIA . 90808 . 562-425-3358

Application for Employment

Position you are applying for

Date

Section ONE: Personal Information

First Name Middle Name Last Name Maiden Name

Street Address

City ZIP

Home Phone Cell Phone

Attach Recent Photo Here

Email Address

Social Security Number

Section TWO: Teacher/Substitute Teacher Applicants complete this section.

College and University Training - Use a separate sheet of paper if needed.

Name of School and Full Address	Date Attended	Major	Minor	Units	Degree

Teaching Experience - Use a separate sheet of paper if needed.

Name of Institution and Full Address	Grades	Subjects	Dates	Name of Administrator

Section THREE: Full Time Teacher Applicants complete this section.

Teaching Credentials and Certifications		
Type of Credential or Certificate	Date of Expiration	State Issuing
Grades you wish to teach - by preference: 1. _____ 2. _____ 3. _____ 4. _____		

Section FOUR: Substitute Teacher Applicants complete this section.

I am available to substitute teach:	<input type="checkbox"/> MONDAY	<input type="checkbox"/> TUESDAY	<input type="checkbox"/> WEDNESDAY	<input type="checkbox"/> THURSDAY	<input type="checkbox"/> FRIDAY	<input type="checkbox"/> ALL				
Grade Levels:	<input type="checkbox"/> K	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> ALL

Section FIVE: Staff/Part-Time Teaching Applicants complete this section.

Position Desired: _____ Teacher's Aide _____ Middle School Elective Instructor _____ Librarian _____ Secretary _____ Playground _____ Day Care _____ Bookkeeper _____ Kitchen/Hot Lunch
Areas of Specialization or Practical Experience: _____ _____ _____ _____

Section SIX: All Applicants complete this section.

Hobbies, special interests or abilities? _____

Have you ever been convicted of any felony or misdemeanor? _____ If yes, explain _____

How did you hear about our school? _____

List three references with full addresses and telephone numbers who know you and your work **PROFESSIONALLY**.

Name	Position	Street Address City, State, ZIP	Telephone

List three **PERSONAL** references with full addresses and telephone numbers.

Name	Street Address City, State, ZIP	Telephone

Other Employment - List type of work, employer's name, address, telephone and dates of employment.

Type of Work	Employer	Street Address City, State, ZIP	Telephone	Dates

Section SEVEN: All Applicants complete this section.

STATEMENT OF FAITH - Please write a statement of approximately 100 words as to the basic content of your own faith and relationship with Jesus Christ.

Why are you interested in working in a Christian School?

Name of the Church you attend _____

Attendance: _____ Regular _____ Occasional _____ Seldom Are you a member? _____

Lakewood Christian Schools reserve the right of dismissal due to behavior or life style considered by this organization to be unbecoming of Christians to include the following: Co-habital living without marriage, Homosexual practices, Foul Language/Profanity, Use of Drugs beyond prescription. See Personnel Handbook for details.

Signature of Applicant _____ Date _____

Lakewood Christian Schools welcome all applicants regardless of race, color, national or ethnic origin who meet desired job and spiritual qualifications.



LAKEWOOD CHRISTIAN SCHOOLS

Code of Ethics for Ministering in the Christian School

Taken from the LCS Teacher Handbook

Having the unique opportunity of ministering to our students spiritually, as well as academically teaching them, we choose to hold ourselves to a higher standard of excellence, so as to not hinder one of God's children from coming to Him.

1. Commitment to the LORD

The Christian school teacher's first allegiance is to the Lord Jesus Christ. The lifestyle of the Christian teacher will be exemplary, demonstrating a "Christlikeness" and commitment to the Word of God. We will not engage in activity that is contrary to the Bible, including but not limited to, homosexuality, infidelity, unfaithfulness in marriage, cohabitation or intimate relations with out marriage, public drinking, drug or tobacco use.

2. Commitment to the LOCAL CHURCH

The Christian school teacher will be actively involved in a local Bible teaching church.

3. Commitment to the PARENT

The Christian philosophy of education is unique in it's view of parents. The Christian school teacher ought to always view the parent(s) as the primary authority in a child's life and strive to work together as partners in the educational process. The Christian teacher has a commitment to make every effort to keep communication with parents clear and consistent.

4. Commitment to the WHOLE CHILD

The Christian teacher sees the child as social, intellectual, and spiritual. He/She strives to develop all these areas in a students life, being aware that each effects the other. The teacher will share the gospel with each student whenever an opportunity arises.

5. Commitment to THOSE OVER YOU IN THE LORD

The Christian school teacher views authority from a Biblical perspective. Respect, deference, and obedience are evidence of that commitment. Questions and concerns are addressed to the proper individual(s), following the Matthew 18 principle. Grumbling, complaining, and gossip have no part in a Christian school faculty.

Signature

Date



5336 Arbor Road
Long Beach, California 90808
562.425.3358

CONFIDENTIAL: PASTOR'S REFERENCE FORM

This portion is to be completed by the applicant:

Name of Applicant _____

Name of Pastor _____ Position _____

WAIVER OF RIGHT TO ACCESS: I, the undersigned, hereby voluntarily waive any right or privilege by Public Law 93-380 to inspect or challenge the content and comments expressed in this reference. I expect that the observations made shall remain confidential between the writer and Lakewood Christian Schools.

Signature of Applicant _____ Date _____

(The signing of this waiver is voluntary. It is not required as a condition for employment.)

INSTRUCTIONS TO REFERENT: Thank you for taking time to fill out this application. We realize your time is valuable and we appreciate your willingness to help us. The clearer and more factual you can be enables us to serve the applicant in the best way possible. The person named above is applying for employment to Lakewood Christian Schools, a Christian institution whose purpose is to teach students through a Biblical worldview. It is highly essential that you be frank, fair, and accurate in your remarks and estimation. Please note the provision in the Family Education Rights and Privacy Act of 1974 as shown above. Although the applicant may voluntarily waive the right to review this reference, it is hoped that a spirit of openness and candor will exist between the applicant and the referent regarding the contents of this reference. Applicants are required to submit Reference Forms (and other documents) with the application. This ensures that the applicant knows the application is complete when submitted.

After completing this form please return it to Lakewood Christian Schools.

1. How long have you known the applicant? ____ Years ____ Months
2. Are you acquainted with the applicant's spiritual life? _____
Business life? _____
Social life? _____
3. As far as you are aware, is the applicant saved? Yes No
Please explain: _____
4. In what capacities has (s)he been active in your church? _____
5. Has (s)he any significant talents or special abilities? Yes No
Please explain: _____
6. Have you noted any particular personality weaknesses? Yes No
Please explain: _____
7. Have you noted any emotional problems that would hinder the applicant in guiding children? Yes No
If yes, please explain: _____
8. Is the applicant living a consistent Christian life? Yes No
If no, please explain: _____
9. Are you aware of any criminal or social problems? Yes No
If yes, please explain: _____
10. Do you have any reservations in recommending this person? Yes No
If yes, please explain: _____
11. Do you have any reason to doubt the applicant's integrity? Yes No
If yes, please explain: _____

Mark the traits that best describe the applicant. (Please select **only one** for each trait.)

PERSONALITY TRAITS

1. Spiritual life	<input type="radio"/> No interest in spiritual growth	<input type="radio"/> Small evidence of spiritual growth	<input type="radio"/> Average	<input type="radio"/> Shows growth and separated living	<input type="radio"/> Consistent; mature
2. Purposefulness	<input type="radio"/> Aimless; no evident goals	<input type="radio"/> Vacillating in purpose	<input type="radio"/> Average	<input type="radio"/> Self-directed	<input type="radio"/> Strives to realize well-formed goals
3. Teachable	<input type="radio"/> Rigid; argumentative	<input type="radio"/> Highly opinionated	<input type="radio"/> Open minded	<input type="radio"/> Willing to receive instruction	<input type="radio"/> Eager to receive instruction
4. Teamwork (ability to work with others)	<input type="radio"/> Frequently causes friction	<input type="radio"/> Prefers to work alone	<input type="radio"/> Usually cooperative	<input type="radio"/> Able to work with those of a different personality or temperament	<input type="radio"/> Most effective in teamwork
5. Responsiveness (to the feelings and needs of others)	<input type="radio"/> Indifferent to how others feel	<input type="radio"/> Slow to sense how others feel	<input type="radio"/> Reasonably responsive	<input type="radio"/> Understanding and thoughtful	<input type="radio"/> Responds with unusual insight and consideration
6. Leadership (ability to inspire others and maintain their confidence)	<input type="radio"/> Makes no effort to lead	<input type="radio"/> Tries, but lacks ability	<input type="radio"/> Has some leadership promise	<input type="radio"/> Good leadership ability	<input type="radio"/> Unusual ability to lead
7. Emotional Adjustment	<input type="radio"/> Downhearted, blue, depressed	<input type="radio"/> Tense, fearful, worried	<input type="radio"/> Easily angered, easily frustrated	<input type="radio"/> Maintains balance, self-controlled	<input type="radio"/> Emotionally healthy, secure, self-confident
8. Achievement (ability to formulate, execute, and carry plans to conclusion)	<input type="radio"/> Does only what is assigned	<input type="radio"/> Starts but does not finish	<input type="radio"/> Meets average expectations	<input type="radio"/> Resourceful and effective	<input type="radio"/> Superior creative ability

Do you recommend this applicant? No Questionable Yes Strongly so

Please add any further comments you wish about the applicant's spirituality, cooperativeness, tactfulness, good judgment, and honesty.

Pastor's Name (please print) _____

Pastor's signature _____ Date _____

Church and denominational affiliation _____

Address _____ City _____ State _____ ZIP _____

Country _____ Phone (_____) _____ Email address _____

Please mail this form to:
Lakewood Christian Schools
Attn: Brenda Barton
5336 Arbor Road
Long Beach, CA 90808